



## **Tournament Hosting Application**

This hosting application is for all 2020 OWBLL Tournaments. Clubs may apply to host a tournament by submitting this application to the Commissioner prior to the scheduled January meeting.

1. Application deadline is January 31, 2020
2. Hosting application must include:
  - a. Venue(s)
  - b. Budget (example attached)
  - c. Names of organizing committee members

## **OWBLL's Responsibilities**

1. Will provide the host tournament with, at minimum, one volunteer for the duration of the tournament
2. Will provide a volunteer to be a member of the tournament discipline committee
3. Will approve the tournament schedule for release two weeks prior to the tournament
4. Send the tournament date to the appropriate referee assignor upon application approval

## **Host Club's Responsibilities**

### **Pre-tournament:**

1. Book and pay for required floor time **\*\*Host team must ensure that regulation nets are available and on site for the duration of the tournament\*\***
2. Name tournament discipline committee members



**During tournament:**

1. Supply a tournament headquarters with a volunteer for the duration of the tournament for:
  - a. Posting of tournament schedule
  - b. Game sheet completion / and return
  - c. Sign-in sheets
  - d. Posting of tournament statistics
2. Distribute completed game sheet copies to teams directly after game is completed
3. Keep top copy of all game sheets and upon completion of tournament send to the OLA with the completed game results form. The game sheets and results form must be sent to the OLA office within 24 hours of the end of the final game of the tournament.
4. Pay referees
5. Have drinking water available for the referees
6. Supply game lacrosse balls

**Post-tournament:**

1. Complete a tournament game results form and send to the OLA office with all of the original game sheets.
2. Complete a financial report, and submit to the OWBLL Commissioner along with the game results form, for distribution to the OWBLL clubs, and the AGM.



## **Tournament Hosting Application**

Host Team Name:

Tournament Location:

*(arena name and address)*

Please attach arena map to the application

Tournament Main Contact:

*(name, phone number and email)*

Proposed date:

Tournament Title:

Names and roles of organizing committee members:

Team registration fee to be charged:

Budget:

*(Include costs for floor-time, referees, minor officials, and any other projected expenses).*

Other information to be considered by the selection committee: